

Robert E. Funk Memorial Archaeology Foundation Grants for Research Support: Guidelines 2010

The Robert E. Funk Memorial Archaeology Foundation supports archaeological research by student, avocational, and professional archaeologists. Research support grants are available for studies in New York State archaeology, particularly of prehistoric and Contact period collections.

This 'Guidelines' form describes the expectations of the Robert E. Funk Memorial Archaeology Foundation in research support, the amounts to be awarded, the application submission deadlines, and award dates. See the 'Robert E. Funk Memorial Archaeology Foundation, Grants for Research Support: Application Form' for the application format and for direction in preparing an application.

Research Project Eligibility and Support

Funds will be awarded to support archaeological research projects that compile and present new data or test previous conclusions with the expectation of new results. Studies may utilize various accepted approaches or may offer tests of potential new approaches. Those studies that offer original research directions and/or may lead to more substantial publications are encouraged. Awards will be granted to projects that involve studies of archaeological materials or documentation but will not fund field research.

Awards are intended to defray costs of technical analysis, travel/lodging, equipment, publication preparation, and other research-related expenses. Award amounts can range from \$500 to \$2000. Applicants should submit a resume of education and/or experience in archaeology or related research. Publications should be listed and/or a letter of support from a professional archaeologist provided. If applicable, the proposal should include evidence that approval has been obtained for access to museum or other collections, that written landowner permission has been obtained for excavation and an agreement reached on the disposition of artifacts, and/or that costs of technical analysis or support are up-to-date.

Applications and Application Deadline

Application forms are available on-line at: WWW.FUNKFOUNDATION.ORG
or by request to the Foundation chair at:

Ed Curtin, Chair, Robert E. Funk Memorial Archaeology Foundation
Curtin Archaeological Consulting, Inc.
61 Rowland Street, Suite 200
Ballston Spa, NY 12020

Application deadline is March 15. Applications from students, avocational archaeologists, and professional archaeologists will be considered. A 'student' is one engaged in studies leading to a recognized degree. If pursuing or possessing a certificate only, the person is considered an 'avocational archaeologist.' One who is not currently enrolled as a student and holds a masters or doctoral degree in archaeology, but does not practice archaeology as his or her primary livelihood, also is an 'avocational archaeologist' even should s/he publish research. A 'professional archaeologist' both holds an advanced degree and practices archaeology as his or her primary livelihood. Applicants must apply as individuals in charge of the research rather than as research teams.

Proposals will be reviewed by the Foundation's governing council composed of archaeologists, two of whom represent State archaeological organizations (New York State Archaeological Association and New York Archaeological Council), one who represents the NYASM, one or two at-large members, and one who is a member of the Robert E. Funk family.

Applications must be postmarked by March 15. Awardees will be informed of the governing council's decision by April 30.

**Robert E. Funk Memorial Archaeology Foundation
Grants for Research Support: Guidelines 2010 (cont.)**

Grant Fulfillment Requirements and Support Payment

The proposed research project and a grant Final Report (see below) will be completed within one year of receipt of the grant. The grantee will sign a Grant Recipient Agreement stipulating that s/he gives permission to the Foundation to use on its website and annual report(s) the proposal's abstract, photographs, the Final Report (unless permission refused by copyright holder, in the case of a published article), and autobiographic information about the grantee.

Recipients will publicize the research project results. Minimally, this will entail one public presentation and/or an article submitted for possible publication. Article submission can be to a professional peer-reviewed journal, a recognized non-peer reviewed journal such as the NYSAA Bulletin, or other magazine or newsletter. The editor of the journal should be contacted regarding publication requirements.

A copy of a public presentation or an article submission, concerning the granted research, will constitute the grant Final Report. A public presentation should be reproduced in hard copy and also sent electronically to the Foundation, including figures and tables. The Final Report must be submitted to the Funk Foundation within one year of receipt of the grant.

Grantees will receive a four-fifths payment of the grant within 1 month of the award announcement. Receipt of funds will constitute the beginning of the one-year term of the grant. Grantees will receive the final one-fifth payment of the grant upon completion of the research work and submission and acceptance of the grant Final Report.

If the grantee is unable to carry out the granted research project, the award payments received must be refunded to the Foundation.

The Robert E. Funk Memorial Archaeology Foundation should be credited in any publication or other dissemination of research results. A copy of any publication in the future, which uses fellowship-supported research, would be appreciated by the Foundation.

Robert E. Funk Memorial Archaeology Foundation

The Robert E. Funk Memorial Archaeology Foundation is sponsored by the New York State Museum Institute, a private non-profit partner of the New York State Museum. The Foundation is governed by a governing council of archaeologists, two of whom represent Statewide archaeological organizations, and by a member of the Robert E. Funk family. The governing council serves in a voluntary capacity to administer funds and award grants.

Private contributions support the Robert E. Funk Memorial Archaeology Foundation. Gifts to the Foundation are welcomed and are tax deductible.

Make checks to: The New York State Museum Institute
and mail to:

Robert E. Funk Memorial Archaeology Foundation
c/o The New York State Museum Institute
3025 Cultural Education Center
Albany, NY 12230